

**St Mary's School Board of Trustees**  
**Monday 29<sup>th</sup> July 2019, 6.30pm**  
**St Mary's Kaikorai School, 6a Cromwell St.**

**Agenda**

**Prayer and Welcome: Father Fredy**

**Apologies:**

**Minutes of previous monthly meeting:** awaiting approval

**Matters Arising:**

- Vetting of Volunteers – as per Corinne's email out to BOT 8.7.19

**Correspondence In listed and/or tabled:**

- Email from NZSTA 3.7.19 re Primary Teachers' Collective Agreement
- Email from Alex Dieudonne of MOE 5.7.19 re Financial Training Workshop August
- NZ Education Gazette 1.7.19 & 22.7.19 (will be sitting on staffroom table)

**Correspondence Out:**

**Reports:**

Principal's Report: as attached

DRS Report: as attached

Finance Report: St Mary's School Finance Report as attached along with:

- SMK Commentary from Solutions & Services
- SMK Group Details Report
- SMK Income and Expenditure Report
- SMK Statement Notes
- SMK Receipts
- SMK Payments
- SMK Journals
- SMK Debtors
- SMK Creditors

**General Business:**

Board Meetings: 1<sup>st</sup> Meeting in Term 4 to be a Strategic Meeting with Sue Bixley at 5.30pm – duration 2-3 hours. Corinne to explain.

Special Catholic  
Character Review

for Development 2019: At our school 23<sup>rd</sup>/24<sup>th</sup> July (so just happened). Corinne to explain.

Change in Membership  
of Board of Trustees:

Appendix 2 form was to be completed by all new trustees as per email from Karen 22<sup>nd</sup> May.