

Principal's Report - St Mary's School

July 2019

School Roll:

	March 2019	March 2018	March 2017
Boys	15		
Girls	14		
Total	29	24	

Future enrolments:

Term 3 2019	Term 4 2019	Term 1 2020	Term 2 2020	Term 3 2020	Term 4 2020
0	1	1		1	

Enrolment packs sent to prospective families: 0

Catholic Character

(i) Defines Catholic Character (ii) Prescribes Religious Instruction and observances (iii) Specifies the land/buildings to be maintained (iv) Sets our special requirements and appointment for certain key positions (v) Determines max roll/Non-preference students (vi) Details works the proprietor must plan and pay for, for min standards (vii) Provides for charging of attendance dues (viii) Insurance of buildings and chattels (ix) Appointment of chaplain and other voluntary help givers (x) Sets out rights of proprietors access to the school (xi) Other matters between minister and proprietor

- Catholic Review completed last week (23-24th July)
- Non – preference remains full.

Progression on Strategic Goals:

Special Character			
Strategic Goal - Strengthen partnership with Parish by developing collaborative relationship to include parental & Parish involvement in Sacramental programme			
Action Required	Timeframe	Actions Made	Completed
Involvement of wider parish group through opportunities to participate in school life.	Term 1 - 4	Plans for Grandparents day, La Porchetta evening.	
Continue to invite Parishioners to help with tutor reading programme, share children's art regularly in the church.	Term 1 - 4	Notice to be placed on school board over school holidays.	
School newsletters available at Mass, update noticeboard in church foyer with school news.	Term 1 - 4		Ongoing.
School to continue to offer a 'children's liturgy' activity board at mass.	Term 1	Term 1, Term 2 - completed	Ongoing
School to add notices to church bulletin where necessary.	Term 1 - 4		
Maintain school, family masses, school/parish reconciliation services, liturgies, assemblies.	Term 1 and 3	School Mass held 11 May	
Organise social events during the year where the school and parish communities meet and interact	Term 2/3		
Relevant Notes and Further Developments for Special Character Goal.			
Newsletters in parish not seen often. Can we change location of school space?			

NAG 1 Curriculum Delivery and Assessment

Strategic Goal - Implement the Religious Education Bridging Document. (REBD)

Action Required	Timeframe	Actions Made	Completed
Principal to lead professional development for REBD	Term 1	First meeting held. Meeting held to strengthen practise	
All staff attend Diocese training to support learning.	On going	Katrina Van de Water (CDD) to attend TOD 19th August	
Staff to be using document fully from term 2.	Term 2	Currently used in Senior room. Being used in Junior Room.	
Review use of REBD	Term 3/4		
Peer review and observation of RE planning	Term 3	Observation Belinda RE completed.	
Advise community of REBD	Term 2	Moved to term 3	
DRS to take over role from principal as leader of special character	Term 3	Katrina Van de Water (CDD) held meeting with Belinda to outline role and responsibilities.	
Relevant Notes and Further Developments			

NAG 1 Curriculum Delivery and Assessment

Strategic Goal - We will provide classroom programmes that not only reflect a commitment to high quality teaching and learning but utilise our community and local resources.

Action Required	Timeframe	Actions Made	Completed
Full implementation of the New Zealand Curriculum	On going		
Review Curriculum Delivery Plan	Term 2/4	Completed for term 2.	
Annual Charter review	Term 1	Completed.	
Sustain attendance at Lead teacher Numeracy meetings.	Ongoing	No meetings scheduled Term 1.	
Meet with all parents at least twice per year	Term 1/3	Dates set for during holidays,	
Review the presence in the curriculum of Maori and other cultural groups	Term 2/3		
Survey school community as part of Community Consultation	Term 2	Moved to term 3	
Review all forms of assessment and evaluation	Term 4		
Integrate local and community events into learning programmes	Ongoing		
Review Behaviour Management programme	Term 4		
Relevant Notes and Further Developments			
Play based option being explored to assist in school transitioning – this is a COL led initiative.			

NAG 1 Curriculum Delivery and Assessment

Strategic Goal - Staff will implement the Ministry of Education Progress and Consistency Tool (PaCT) as part of reporting to parents.

Action Required	Timeframe	Actions Made	Completed
Develop teacher understanding of PaCT through CoL professional development opportunities.	Term 1	COL led PD attended by both teachers.	
Use PaCT for writing in Term 2	Term 2	Teachers have used PaCT for target students in writing.	
Plan for teacher only day for follow up of understanding	Term 3	Date set for 19th August.	
Moderate data across CoL	Term 3		
Review use of tool and make necessary changes	Term 3		
Collaborate across CoL for development opportunities	Ongoing	Principal attended COL PD on Play Based Learning.	
Relevant Notes and Further Developments			
Need to provide access to PACT			

NAG 1 Curriculum Delivery and Assessment

Strategic Goal - Develop a Digital Technology curriculum plan.

Action Required	Timeframe	Actions Made	Completed
Develop and explore a programme for implementing the Digital Technologies programme for 2020.	Term 1-4	Teachers have completed a digital technology readiness survey as part of CoL PD application.	
Provide for professional development for teacher implementation	Term 1-3		

Relevant Notes and Further Developments

Sourced 6 laptops from University of Otago – Awaiting Licencing Number from MOE – Laptops delivered.

Recommendation:

Move that the board accept the Principal's report.

Corinne Guthrie

Principal