

Principal's Report - St Mary's School

August 2020

School Roll: (March Roll return data)

	March 2020	March 2019	March 2018	March 2017
Boys	18	13		
Girls	19	14		
Total	37	27	20	19

Current Roll breakdown: 39

Funding Year Level	Male	Female	Total
0			
1	4	2	6
2	3	4	7
3	5	5	10
4	3	4	7
5	0	1	1
6	2	2	3
7	1	0	2

Future enrolments:

Term 4 2020	2
Term 1 2021	2
Term 2 2021	
Term 3 2021	
Term 4 2021	

School Leavers

2020	5
2021	1
2022	7
2023	10
2024	7

Enrolment packs sent to prospective families: 3

Catholic Character

(i) Defines Catholic Character (ii) Prescribes Religious Instruction and observances (iii) Specifies the land/buildings to be maintained (iv) Sets our special requirements and appointment for certain key positions (v) Determines max roll/Non-preference students (vi) Details works the proprietor must plan and pay for, for min standards (vii) Provides for charging of attendance dues (viii) Insurance of buildings and chattels (ix) Appointment of chaplain and other voluntary help givers (x) Sets out rights of proprietors access to the school (xi) Other matters between minister and proprietor

- Sacrament of Confirmation and First Holy Communion for 3 children.
- Children are learning from the Holy Spirit and the Sacrament Strand
- Newsletter now includes Sunday's readings.
- School Mass held.

NAG 1 Curriculum Delivery and Student Assessment

Children's Activities:

- Visit from Kavanagh group of students

Student Achievement:

- Term 2 data report attached.

NAG 2 Planning, Reviewing and Reporting

Governance and Management:

- July roll return completed

Self-Review of policies, plans and programmes:

Feedback report for:

- Learning Support
- Appointment Procedure
- Child Protection

NAG 3 - Personnel and Employment

Professional Development:

- Meetings attended by principal since last meeting some as Zoom – CoL x 1, Principal Advisor x 1, Learning Support Co-ordinator (LSC) x 1, PTA x 2

Staffing Term 2 – 2020 Ministry Funded for 2.59

- Currently using 2.52 FTTE

NAG 4 – Property and Finance

Property

- Stairs completed
- Side fence/gate completed

Finance

- Attached.

NAG 5 – Safety of Students and Employees

- Daily safety checks completed.
- Police vetting remains current.

NAG 6 – Student Enrolment and Attendance

- Edge attendance data entry up to date.
- MOE weekly return completed.

Progression on Strategic Goals: **All actions impacted by early school closure due to Covid-19**

Special Character			
Strategic Goal - Strengthen partnership with Parish by developing collaborative relationship to include parental & Parish involvement in Sacramental programme			
Action Required	Responsibility	Timeframe	Completed
Review presence of school within the parish.	All Teachers	Term 1 and 4	
Meet with parishioners to seek advice for future development.	Principal	Term 1 and 4	
School to continue to offer a 'children's liturgy' activity board at mass.	Principal/Administrator	Ongoing	Activities updated weekly.
School to add notices to church bulletin where necessary.	Principal/Administrator	Ongoing	
Maintain school, family masses, school/parish reconciliation services, liturgies, assemblies.	All Teachers	Every Friday and 1 school led mass each Term.	Term 1, Term 2 completed.
Organise social events during the year where the school and parish communities meet and interact.	All Teachers	Ongoing	
Invite parish to be involved in Sacramental planning and celebration	Principal	Term 1 - 4	Sacramental Programme has been added to calendar.
Relevant Notes and Further Developments for Special Character Goal.			

Special Character			
Strategic Goal - 2020 - Develop and align schools mission statement, vision and values.			
Action Required	Responsibility	Timeframe	Completed
Analyse family consultation responses.	Principal	Term 1	Completed and sent to BOT
Draft and present to community for feedback.	Principal	Term 1	
Incorporate into documentation for school including logo.	Principal/Administrat	Ongoing	Logo completed
Develop a learning plan for children	Principal/Teachers	Term 1	Deferred to Term 2
Review learning plan	All Teachers	Terms 2 - 3.	Changed to term 4.
Special Character			
Strategic Goal - Implement the Religious Education Bridging Document. (REBD)			
Action Required	Responsibility	Timeframe	Completed
Review use of REBD	All teachers	Term 1	Completed. All staff using Bridging Document for planning.
Observation of use in classroom practice.	All teachers	1 per term	Term 1 observations complete.
Invite Religious Education Advisor to observe and give advice. Implement any suggestions.	Principal	Term 2	Postponed to Term 3
Participate in DRS meetings to continue to develop understanding and development.	All teachers	1 per term	DRS meetings deferred Term 1. Term 2 meeting held via zoom.
Relevant Notes and Further Developments			

NAG 1 Curriculum Delivery and Assessment			
Strategic Goal - 2020 - Develop a learning plan to provide tikanga and te reo to be experienced in the classroom.			
Action Required	Responsibility	Timeframe	Completed
Plan for Family Consultation Evening. H&PE	Principal	Term 2	Postponed to Term 3
Full implementation of the New Zealand Curriculum	All Teachers	Ongoing	
Review Curriculum Delivery Plan	Principal/Teachers	Term 4	
Meet with Maori school community and interested parties to gather ideas and aspirations for learning.	Principal	Term 1	Deferred to Term 2
Make connections to source support from Kavanagh College, Arai Te Uru Marae and Ministry of Education advisor.	Principal	Ongoing	Initial conversation with Tim Lucas.
Develop an outline plan and begin resourcing (Kete Ako and Te Reo Māori)	Principal	Term 1	Discussions at COL level for an across school expert for 2021
Use developed plan for teaching	All Teachers	Term 2 - 4	
Look for opportunities to use school whanau in learning.	All Teachers	Ongoing	
Participate in Polyfest and Kahui Ako Cultural evening	All Teachers	Term 3	Polyfest and Kahui Ako Cultural evening both cancelled for 2020.
Relevant Notes and Further Developments			

NAG 1 Curriculum Delivery and Assessment

Strategic Goal - Staff will implement the Ministry of Education Progress and Consistency Tool (PaCT) as part of reporting to parents.

Action Required	Responsibility	Timeframe	Completed
Review effectiveness and teacher understanding of PaCT through writing (2019 goal)	All Teachers	Term 1	Deferred to term 2
Use PaCT for all children in writing	All Teachers	Term 2 and 4	Term 2 completed
Plan for teacher only day for Maths unpacking.	Principal	Term 2	Dates changed awaiting confirmation from COL.
Attend any professional development opportunities with Kahui Ako	All Teachers	Ongoing	Belinda attended DT PD
Moderate data across CoL	All Teachers	Term 2 and 4	
Review use of tool and make necessary changes	All Teachers	Term 4	

Relevant Notes and Further Developments

NAG 1 Curriculum Delivery and Assessment			
Strategic Goal - Develop a Digital Technology curriculum plan.			
Action Required	Responsibility	Timeframe	Completed
Implement the Digital Technologies Programme.	All Teachers	Term1 - 4	Different aspects are integrated into other curriculum areas.
Support teacher pedagogy through Kahui Ako Professional Development opportunities.	Principal/Kahui Ako	Term1 - 4	Dates all changed.
Meet with teachers to discuss the programme.	Principal/Teachers	Term1 - 4	
Review the Digital Technologies programme	All Teachers	Term 4	
Relevant Notes and Further Developments			
The teachers worked collaboratively to develop an online learning website to support distance learning. From discussion and investigation our programme is far superior to many other schools. This has been supported with google hangouts for the children to engage with each other and the teachers.			

Recommendation:

Move that the board accept the Principal's report.

Corinne Guthrie
Principal

Target Students Term 2 2020 - MASKED

Reading

Name	end 2019	Data 2019	Target	Deliberate Acts of Teaching
Y6 G	N/A	P Set 7	P Set 11-14	Build resilience and confidence around comprehension strategies
Y4 G	B	P Set 5	P Set 6-10	Build resilience and strategy choices.
Y2 B	B	PM10	PM18	Increase sight words, increase mileage and learn word patterns
Y2 G	B	PM14	PM18	Increase sight words, increase mileage and learn word patterns
Y2 B	B	PM3	PM18	Increase sight words, increase mileage and learn word patterns

Reading Targets:

By the end of Term 4 2020 our students BELOW will have achieved sufficient progression to meet expectations for their level.

By the end of Term 4 2020 – All students outside of the target groups will be achieving **at** or above the curriculum expectations for their time at school and have achieved one year's progression for one year's learning.

Progression on targets:

Name	end 2019	Data 2019	EOY Target	Term One	Term Two	Term Three	Term Four
Y6 G	N/A	P Set 7	P Set 11-14	Absent	P Set 11F D:99% C:50%		
Y4 G	B	P Set 5	P Set 6-10	PM 16 D: 97% C: 100%	PM 18 D: 81% C: 50% P Set 6NF D: 92% C: 100%		
Y2 B	B	PM10	PM18	PM 12 D: 92% C: 60%	PM 14 D: 93% C: 75%		
Y2 G	B	PM14	PM18	PM 17 D: 92% C: 75%	PM 19 D: 100% C: 95%		
Y2 B	B	PM3	PM18	PM 4 D: 83% C: 66%	PM 5 D: 87% C: 66%		

Monitoring of students who were 2019 targets but are not 2020 targets.

Name	end 2019	Data 2018	EOY Target	Term One	Term Two	Term Three	Term Four
Y3 B	At	PM 17 D: 90%, Comp: 50%	PM21	PM 19 D: 92% C: 50%	PM 22 D: 91% C: 60%		
Y3 G	At	PM 17 D: 83%, Comp: 50%	PM21	PM 19 D: 93% C: 75%	P Set 6F D: 92% C: 25%		
Y3 B	At	PM 17 D: 92%, Comp: 50%	PM21	PM 19 D: 92% C: 75%	PM 22 D: 93% C: 40%		
Y6 B	At	P Set 10NF D:95%, Comp: 70%	Probe 11-14	P Set 10F D: 97% C: 100%	P Set 13F D: 97% C: 90%		

Writing

Name	end 2019	Data 2019	Target	Deliberate Acts of Teaching
Y4 G	WB	1A	2A	Use planning strategies to organise ideas. Experiment with different genre and punctuation. Use classroom tools to support independence.
Y3 B	B	1B	2P	Make connections between reading and writing. Use classroom tools to support own writing.
Y2 B		1B	2P	Make connections between reading and writing. Use classroom tools to support own writing.

Writing Targets:

By the end of Term 4 2020 our students BELOW will have achieved sufficient progression to meet expectations for their level.

By the end of Term 4 2020 – All students outside of the target groups will be achieving **at** or above the curriculum expectations for their time at school and have achieved one year's progression for one year's learning.

Progression on targets:

Name	end 2019	Data 2019	EOY Target	Term One	Term Two	Term Three	Term Four
Y4 G	WB	1A	2A	Lockdown Data Not Collected	1P		
Y3 B	B	1B	2A/P	1P	1A		
Y2 B		1B	2A/P	1B	1P		

Monitoring of students who were 2019 targets but are not 2020 targets.

Name	end 2019	Data 2019	EOY Target	Term One	Term Two	Term Three	Term Four
Masked	At	2A	3P	Lockdown Data Not Collected	3B		
Y3 G	At	1A	2P	Lockdown Data Not Collected	2B		

Maths

Name	end 2019	Data 2019	Target	Deliberate Acts of Teaching
Y4 G	B	Stage 4(S), Stage 4	Stage 5	Increase number knowledge. Support choice of strategy selection.
Y3 B	B	Stage 3 Stage 3	Stage E5	Increase number knowledge. Support choice of strategy selection.
Y2 B	B	Stage 3 Stage 3	Stage 4	

Mathematics Targets:

By the end of Term 4 2020 our students BELOW will have made continued progress in order to meet the expectations for their level.

By the end of Term 4 2020 – All students outside of the target groups will be achieving **at** or above the curriculum expectations for their time at school and have achieved one year's progression for one year's learning.

Progression on targets:

Name	end 2019	Data 2019	EOY Target	Term One	Term Two	Term Three	Term Four
Y4 G	B	Stage 4(S), Stage 4	Stage 5	Lockdown Data Not Collected	Stage 5 (S) Stage 5		
Y3 B	B	Stage 3 Stage 3	Stage E5	Beg. Stage 4 (S) Beg. Stage 4	Stage 4 (S) Stage 4		
Y2 B	B	Stage 3 Stage 3	Stage 4	Stage 3 (S) Stage 3	Stage 3 (S) Stage 3		

Monitoring of students who were 2019 targets but are not 2020 targets.

Name	end 2019	Data 2019	EOY Target	Term One	Term Two	Term Three	Term Four
Masked	At	Stage 5 (S) Stage 5	Beginning Stage 6	Lockdown Data Not Collected	Stage 5 (S) Stage 5		