

Signed by:

*Caroline Walker*, Caroline Walker,

Date: 21 - 09 - 2020



**St Mary's Dunedin.**

6a Cromwell Street, Wakari.

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[www.st-marys.school.nz](http://www.st-marys.school.nz)

**St Mary's School Board of Trustees**

**6a Cromwell St, Wakari, Dunedin**

**Minutes of meeting held on Monday 3<sup>rd</sup> August 2020 at 7:00 pm via Zoom**

**Prayer and Welcome:**

- Corinne Guthrie

**Present:**

- Corinne Guthrie, Caroline Walker, Father Fredy, Stephen Finlay, Belinda Dillon, Lynne MacDonald, Kyle Milner, Susan Kubala and Karen Crawford.

**Apologies:**

- Nikka Barcos

**Previous Minutes:**

*"That the previous minutes of Monday 22<sup>nd</sup> June 2020 be accepted."*

Corinne Guthrie/Caroline Walker

**Matters Arising:**

- Stairs: Look great. Tread – looking at chicken wire – will go on should the tread become slippery.
- Gate/fence: Look great too. Will start locking once all fences are done.
- Logo: Colour version, greyscale and black & white version as emailed out to everyone. Everyone thinks they look great. BOT was all in favour of these versions.
- Sale of grass area: Father Fredy said still pending but confirmed was not part of Finance Committee agenda.

**Correspondence In:**

- Education Gazette 29.6.20
- Email from MOE 6.7.20 re receipt notification of July 2020 Roll Return filed
- Education Gazette 20.7.20
- Email from PTA 28.7.20 advising funds requested for gate-fence deposited to our Account

*"That the correspondence in be accepted.*

Caroline Walker/Stephen Finlay

## **Correspondence Out:**

- Email to PTA 22.7.20 requesting funding towards Gate and Fence

*"That the correspondence out be accepted.*

Caroline Walker/Stephen Finlay

## **Reports:**

### **Principal's report including DRS Report:**

- See attached and presented by Corinne Guthrie.
  - General discussion had.
  - Had several families enquire but they have decided to go to other schools.
  - Targeted students: good progression for all students.

### **Financial Report:**

- St Mary's Finance Report as at 30.7.20 - refer attached and presented by Corinne.
  - No questions asked by Caroline or Lynne when financial accounts emailed out prior to meeting.
  - With the low interest rates, it is not worth lodging funds on investment.

*"That the Principal's Report including DRS Report and St Mary's Finance Report be accepted."*

Lynne MacDonald/Father Fredy

## **General Business:**

- School Docs: Reviews to be done as per agenda. To be done before next BOT meeting. Parent one to be placed on facebook/newsletter.
- Calendar: Making sure times and all things/events mentioned.
- After School Care:
  - Wednesday can be up to 25 students. Corinne stays around until 4.30pm. While there are no clear rules around ratios the expectation that 1 to 10 students would provide a safe environment – this is what actual After School Clubs/businesses do.
  - If something happens to a child and only one adult, ambulance will not go without an adult. Or if something happens to an adult the children would be left in an unsafe situation.
  - Corinne meeting with groups and how they run. Mana Kids coming Tuesday.
  - BOT subsidise maybe.
  - Belinda mentioned safety of children and adults is important. Most after school clubs would have two adults and most likely qualified. Belinda also mentioned \$10 for 1&1/4 hours at St Francis Xavier – run by Magic Kids Club.
  - Student teachers maybe an option.
  - Other day's 15-20 children. Really busy to 4.30pm. If one child left with one adult – protecting the adult from possible claims by children etc.
  - Possibly a parent stay and help until 4.30pm.

- School Parent Interviews: Will be held later in Term 3
- Meetings: Next meeting Monday 14<sup>th</sup> September to be held at school.

• *“That the above general business items be accepted as discussed.”*

Caroline Walker/Belinda Dillon

**Closing Prayer:**

- Father Fredy

**Meeting closed at: 8.00pm**