

St Mary's Dunedin



BELONG, BELIEVE, ACHIEVE.

6a Cromwell Street, Wakari,
Dunedin.
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St Mary's School Board of Trustees
Wednesday 3rd November 2021, 5.30pm
St Mary's Dunedin School, 6a Cromwell St.

Agenda

Prayer and Welcome:

Apologies:

Minutes of previous monthly meeting: awaiting approval

Matters Arising:

- Tree Felling: New date Friday 8th October and Monday 11th October
- School Docs: Two policies for review Term Three – closes Monday 20th September

Correspondence In listed and/or tabled:

- Email from Crombie Lockwood 10.8.21 re Insurance Renewal 2021-2022
- Email from MOE 13.8.21 enclosing Letter from Associate Minister of Education, Hon Jan Tinetti about relationships and sexuality education
- Education Gazette 16.8.21
- Email from NZEI 27.8.21 – Notice of Paid Union Meetings for Support Staff in Schools Collective Agreement (SSSCA) and any staff covered by the Kaiarahi I te Reo, Therapists, ATSSD and Special Education Assistants Collective Agreement (KRCA)
- Email from NZSTA 14.9.21 re Board Matters – Members Only – NZSTA proposed name change
- Letter from Caritas – Spring Appeal 2021
- Email from MOE along with letter 27.9.21 re Consultation St Joseph's potential closure
- Email from Solution & Services 5.10.21 re Asset Disposal Report re Expired Teacher Laptops earlier this year
- Email from Solution & Services 12.10.21 re attaching copy of final Fixed Asset Register as at 31.12.20
- Education Gazette 18.10.21
- Email from Craig Paterson of Diocese 26.10.21 re Fencing – boundary - neighbour

Correspondence Out:

- Email to St Mary's BOT 19.10.21 forwarding email from S&S re Asset Disposal Report
- Email to St Mary's BOT 19.10.21 forwarding email from S&S re copy of Final Fixed Asset Register 31.12.20
- Letter to Nicky at MOE 28.10.21 re St Joseph's potential closure

Reports:

Principal's Report including DRS Report: as attached

Finance Report:

- St Mary's School Finance Report as attached
- Board Finance Committee to report on monthly reports for:
 - o August 2021 emailed to them on 6th September 2021
 - o September 2021 emailed to them on 27th October 2021
 - o October 2021 emailed to them on 2 November 2021
- Board Finance Committee to report on Quarterly Finance reports period July to September from Solutions & Services emailed to them on 29.10.21
- Letter from Deloitte 10.9.21 re Audit Proposal 2021-2023 years – Approval required

General Business:

Staffing:

Next year do we maintain a 3 classroom model?
Cost will be to Board (approximately \$54,000) unless we reach 51 - Corinne to discuss

Savings Bank Account:

Closure of an account with \$87 – transfer to other account - Corinne to discuss

Board/Staff Function: Set for 3rd December – numbers needed. Corinne to discuss

Building Project: Update - Corinne to discuss

Draft Budget: Attached