

# St Mary's Dunedin



**BELONG, BELIEVE, ACHIEVE.**

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**St Mary's School Board of Trustees**  
**Wednesday 23rd February 2022, 5.30pm via Zoom**  
**St Mary's Dunedin School, 6a Cromwell St.**

## Agenda

**Prayer and Welcome:** Father Fredy

**Apologies:**

**Minutes of previous monthly meeting:** awaiting approval

### Matters Arising:

- Painting Update:
- Fencing Update: Work completed; additional works increase overall costs.
- Cyclical Maintenance: Need to review this as schedule of works does not meet need.
- Building Project:

### Correspondence In listed and/or tabled:

- Solution & Services 13.12.21 re 2021 Annual Financial Statement: 2021 Remuneration Disclosures and Impact of Covid
- Gazette Notice 13.12.21
- Email and Letter Callan CDD (Diocese) 21.12.21 re Attestation and Review 2022
- Email Nicky Ryan MOE 18.1.22 re Acknowledgement of Submission Proposed Closure St Joseph's Port Chalmers
- Email from Iona Holsted MOE 25.1.22 re COVID-19 update
- Email from James Crawford of Logic Group 3.2.22 re H&S Report
- Education Gazette 7.2.22
- **Email from Feisy of Crombie Lockwood 22.2.22 re Exclusive offer**

### Correspondence Out:

- Email to BOT 25.1.22 re Email from Iona Holsted 25.1.22 re COVID-19 update

### Reports:

Principal's Report including DRS Report: as attached

### Finance Report:

- St Mary's School Finance Report as attached
- **Board Finance Committee to report on monthly report for December and January**
- **Board Finance Committee to report on quarterly reports for:**
  - o **December 2021 these have been received**

### Draft Budget:

- Draft Budget – Finalise

### Property:

- Building repair/repaint due to start 28th February
- MOE Small and Remote Schools Project: upgrade to LED lighting, thermal blanketing, Residual Current devices, Acoustic Panels and Asbestos Survey.

### General Business:

Strategic Plan To discuss

Charter: To discuss

Analysis of Variance: To discuss

Business Continuity Plan 2022: To discuss

Enrolment under special circumstances:

In 2019 Bishop Michael gave permission for the school to extend the open place number of students by 5 if they met the criteria for enrolment for Dyslexia (Neurodiversity). The school has exercised this right and have enrolled 1 student and their sibling under this criteria.

COVID – Traffic Light system: Personalised for School –working group/subcommittee.

Access to Counselling for students: Part of Kahui Ako initiative, cost to school \$2,500.

**SchoolDocs: Term 1 Reviews**