

10/9/22



**St Mary's School Board of Trustees**  
**Thursday 8th September 2022, 5.30pm.**  
**St Mary's Dunedin School, 6a Cromwell St.**

**Prayer and Welcome:** Father Fredy

**Present:** Caroline Walker, Corinne Guthrie, Fr Fredy, Belinda Dillon, Susan Kubala, Stephen Finlay, Kyle Milner, Nikka Barcos, Miriama Harman, Karen Suarez-Alfonso, Vicky Brown, Angela Johnstone (arrived 545)

**Apologies:** None

This meeting was a joint meeting with outgoing and incoming boards.

**Minutes of previous monthly meeting:**

*"That the previous minutes of Wednesday 29th June 2022 be accepted."*

Fr Fredy/Nikka

**Matters Arising:**

- Decision for meetings via zoom
- Kapa Haka uniforms received
- Chromebooks and I-Pads received
- Board Election process

*"That the Matters Arising be accepted"*

Caroline /Corinne

**Correspondence in listed and/or tabled:**

- Solution & Services Email 28.6.22 re Cyclical Maintenance Questionnaire
- DCC – 30km speed limit proposal.
- Corinne to respond to request adding a flashing school zone sign on Taieri Road.
- MOE – Equity and Isolation Index  
Discussion held over changes from decile rating to equity index
- Solutions and Services – Financial position and Commentary Report  
Caroline advised school in a good position for remainder of year.
- Education Gazette
- Crombie Lockwood – Insurance Review 2022
- NZCEO Summary Audit Report 2021
- Magic ASC/Mash

**Correspondence Out:**

- None

*"That the Correspondence and general discussion be accepted."*

Nikka/Belinda

**ERO: Completion of continuum**

Board members completed the continuum. Corinne to forward to ERO.

#### Finance Report:

- Board Finance Committee to report on monthly report for June, July & August
- Board Finance Committee to report on quarterly reports for:
  - April – June 2022
- Board Finance Committee to report on Revised 2022 Budgeted Statement of Financial Position & Budgeted Statement of Cash Flows prepared by Solutions & Services for approval by the Board. Minute for approving recommended as follows:

*"The Board approves the month end June, July and August, the quarterly reports for April – June 2022, the 2022 budgeted Statement of Financial Position and 2022 budgeted Statement of Cash Flows, which are both derived from the Board's approved 2022 operating and capital budget."*

Caroline/ Belinda.

Corinne thanked outgoing Board members for the service to the school. Acknowledgment was made in relation to the length of service of Susan Kubala and Caroline Walker. Outgoing Board left the meeting at this point. There was general discussion and advice from outgoing members to the new members of the board.

#### **Call for nominations for presiding member:**

Miriama nominated herself. Angela nominated Vicky who declined the nomination.

*All members were in favour with none against.*

**Miriama presided the meeting from this point forward.**

#### **Reports:**

Principal's Report including DRS Report.

Vicky sought clarification on the number of children at the school.

*"That the Principal's Report including DRS Report be accepted."*

Vicky/Karen

#### **General Business:**

EPMP money: Change to original plan.

Corinne talked about the changes from the original plan. Father commented on the children's attendance at Friday mass being a good thing for the children and the parish.

Magic After School Club: Going forward.

Growing dissatisfaction with children being required to travel to another site and with overall student behaviour during after school care. Magic sold to MASH who will continue to run programme with no changes in the interim. Corinne has been speaking with another provider to see if it would be viable to use at school.

Carus Property Maintenance:

A proposal for programmed maintenance has been received from Carus. It was decided at the meeting to request an updated proposal from Program Maintenance for comparison.

Insurance Claim for damage to safety railing:

This has now been finalised. Work will start on repair after insurance company direct the repairer to start.

**Meeting Closed: 7.15pm**