

Principal's Report - St Mary's School

February 2023

School Roll: (March Roll return data)

	March 2023	March 2022	March 2021	March 2020
Boys		22	18	18
Girls		25	20	19
Total		47	38	37

Current Roll breakdown: 38

Funding Year Level	Male	Female	Total
0	0	0	0
1	6	6	12
2	2	3	5
3	3	3	6
4	4	4	8
5	4	5	9
6	4	4	8
			48

Future enrolments:

Term 1 2023	3
Term 2 2023	3
Term 3 2023	0
Term 4 2023	0

School Leavers

2023	8
2024	9
2025	8

Enrolment packs sent to prospective families: 1 (2 students)

Catholic Character

(i) Defines Catholic Character (ii) Prescribes Religious Instruction and observances (iii) Specifies the land/buildings to be maintained (iv) Sets our special requirements and appointment for certain key positions (v) Determines max roll/Non-preference students (vi) Details works the proprietor must plan and pay for, for min standards (vii) Provides for charging of attendance dues (viii) Insurance of buildings and chattels (ix) Appointment of chaplain and other voluntary help givers (x) Sets out rights of proprietors access to the school (xi) Other matters between minister and proprietor

- Young Vinnies coordinator (Jo Bell) is returning in 2023 and first visit is being planned shortly
- Opening school Mass held on Saturday 11th February.
- All classes learning about Charism

NAG 1 Curriculum Delivery and Student Assessment

Children's Activities:

- Year 6 Bike School

Student Achievement:

- 2023 target students will be identified after Ideal assessments completed

NAG 2 Planning, Reviewing and Reporting

Governance and Management:

- Charter, Analysis of Variance, Annual Plan tabled by Corinne Guthrie in December 2022.
- Business continuity plan.

Self-Review of policies, plans and programmes:

Review this term:

Student Attendance

Privacy (Board)

Official Information Request (Board)

Uniform/Dress Code

NAG 3 - Personnel and Employment

Professional Development:

- All teachers participating in their area of interest with Kahui Ako professional learning groups
- Teacher Only Day Friday 27 January 2023 - iDealL literacy professional development attended by all five staff.

Staffing Term 1 - 2023 Ministry Funded for 3.63 FTTE and 1.00 Sabbatical (Corinne)

- New staff member (Shayla Rowley)appointed commencing Term 1 2023
- Currently using 3.56 FTTE
- Tom 1.0, Belinda 1.0, Shayla 1.0 and Christine 0.56
- Karen Crawford teacher aide 5 hours per week – 30 min in Rm1 and 30 min in Rm 2 daily
- Additional hours offered to Christine to cover Tom for meetings and clean up etc

NAG 4 – Property and Finance

Property.

- OPUS building report due shortly.
- Painting of back wall of school completed by painting contractor.
- Electrician checked faulty plug issues in classrooms.
- Locksmith upgrading several door lock systems.
- Update on EPMP planning.

Finance

- Attached.

NAG 5 – Safety of Students and Employees

- Daily safety checks completed.
- Students supervised using Taieri Rd for 3pm pick ups
- Police vetting remains current.

NAG 6 – Student Enrolment and Attendance

- Edge attendance data entry up to date.

Progression towards strategic plan.

Objective 1 - LEARNERS AT THE CENTRE - Learners with their whānau are at the centre of education.

Catholic pastoral care is evidenced throughout the school.

Children learn in classrooms with small class sizes.

Learners have individual targeted plans to support their learning. Parents are informed regularly of their child's progress.

Whanau is part of their child's learning.

Action Required	Responsibility	Planned Actions
Catholic pastoral care is evidenced throughout the school.	Teachers	Catholic and Dominican Values are taught through the RE programme and modelled by staff. An active Sacramental Programme is in place to support children on their Faith journey. Religious Education is supported in the classroom with sufficient resources.
Children learn in classrooms with small class sizes.	Board	A third classroom teacher is Board funded to allow students to learn in smaller class sizes.
Learners have individual targeted plans to support their learning.	Teachers	Previous years data is used to identify gaps of learning to create a targeted student programme. Teachers monitor and adjust plan based on progression.
Parents are informed regularly of their child's progress. Whanau is part of their child's learning.	Teachers	Teachers share classroom learning weekly via the Educa platform. Teachers contact parents as soon as there are any concerns about learning or behaviour. Progression is shared in writing with parents at the end of term 2 and 4. Strengthen Whanau and Parish sense of belonging to the school community through regular gatherings. (Term masses, mid-year cultural gathering, End of Year celebrations).

Actions towards objective. (new actions in bold)

Dominican Charism being taught throughout the school.

School/Parish Mass celebrated on Saturday 11th February 2023.

3rd classroom in operation.

Tom and Shayla familiarising themselves with Educa.

Objective 2 - BARRIER FREE ACCESS - Great education opportunities and outcomes are within reach for every learner.

We participate in the MOE donation scheme. We look for ways to maximise our operational funding to minimise barriers to learning. Classroom programmes reflect our commitment to high quality teaching and learning and utilise our community and local resources.

Action Required	Responsibility	Planned Actions
We participate in the MOE donation scheme. We look for ways to maximise our operational funding to minimise barriers to learning.	Board	The School Board elects to participate in the Ministry of Education Donation Scheme each year. School Board approves funding a teacher above Ministry of Education funding to support the learning of all students by providing smaller class sizes.
Classroom programmes reflect our commitment to high quality teaching and learning and utilise our community and local resources.	Teachers	Teachers work collaboratively to provide the best outcome for all learners at St Mary's. Teachers engage in new learning in relation to the NZ Mathematics Curriculum by developing programmes of learning that reflect their professional development learning in Pr1me. Teachers enable all learners to achieve by designing learning to meet the diverse and variable needs of all students.
Universal design for learning (UDL) practices used to improve access for learners.	Teachers	Imbedding the Professional learning through Kahui Ako. Areas of need identified and removed or minimised for learners.

Actions towards objective. (new actions in bold)

School part of donations scheme.

Teachers have attended whole Kahui Ako PLD for iDeaL Literacy.

Objective 3 - QUALITY TEACHING AND LEADERSHIP

Quality teaching and leadership make the difference for learners and their whānau.

We demonstrate our commitment to tangata whenuatanga and Te Tiriti o Waitangi partnership in Aotearoa New Zealand through learning and reo.

There is engagement in professional development learning opportunities.

Teachers participate in a professional growth cycle.

Action Required	Responsibility	Planned Actions
We demonstrate our commitment to tangata whenuatanga and Te Tiriti o Waitangi partnership in Aotearoa New Zealand through learning and reo.	Board and Teachers	Kahui Ako teacher supports the teachers to deliver an inclusive Kapahaka programme. Maori perspectives including tikanaga are considered when planning across the curriculum. Basic te reo is used in the regular class programme. Teachers seek to increase vocabulary alongside the learners. Develop further understanding of and acknowledge the histories, heritages, languages and cultures of partners to Te Tiriti o Waitangi. Participate in planned professional learning. The cultural diversity of our learners is recognised and celebrated regularly.
There is engagement in professional development learning opportunities.	Teachers	Teachers undertake 12 hours of professional development in Catholic Special character. Junior Room teacher to participate in the Better Start to Literacy Approach. Year 3 and 4 teacher to be supported to deliver this approach in term 3 and 4. All teachers to participate in learning to strengthen pedagogy in mathematics through Pr1me Mathematics.
Teachers participate in a professional growth cycle.	Teachers	Teachers will be given the opportunity to discuss, and receive feedback on, their practice, including through observation. Feedback and observation will involve peers or someone who is suited to enable a discussion that will lead to professional growth for the teacher.

Actions towards objective. (new actions in bold)

Teachers have attended PLD for iDeal.