

St Mary's Dunedin



BELONG, BELIEVE, ACHIEVE.

6a Cromwell Street, Wakari,
Dunedin.
www.st-marys.school.nz
03 4764277

**St Mary's School Board of Trustees
Thursday 2nd March 2023, 6.00pm.
St Mary's Dunedin School, 6a Cromwell St.**

Agenda

Prayer and Welcome: Father Vaughan Leslie

Apologies:

Minutes of previous monthly meeting: awaiting approval

Matters Arising:

- School Docs: Discuss reviews received for Term 4 Reviews
- Vacancy update: Shayla appointed
- Cyc. Maintenance: Building painting update
- Meeting timetable: Discuss
- Debit Card: ASB have advised unable to obtain due to two signatory on account. Account now held with Fresh Choice, limit \$1,000, Corinne Guthrie, Karen Crawford, Belinda Dillon and Tom Woodhouse are authorised users.
- Mana After School Care: Update on how they are going.

Correspondence In listed and/or tabled:

- Education Gazette 28.11.22
- Caritas ltr 28.11.22 re 2022 – thank you for support acknowledgement
- Crombie Lockwood ltr 5.12.22 re 2022/2023 Insurance Manual
- Education Gazette 12.12.22
- DCC ltr 1.2.23 re Interim Speed Management Plan
- NZEI email 2.2.23 re Paid Union Meetings notification
- Education Gazette 7.2.23
- Crombie Lockwood email 10.2.23 re Cyclone Gabrielle
- Catholic Pastoral Centre ltr 15.2.23 re Proprietor's Appointee to St Mary's School, Kaikorai, Dunedin

Correspondence Out:

- Scott Guthrie ltr 2.12.22 – acknowledgement of repairs and maintenance carried out 2022

Reports:

Principal's Report including DRS Report: as attached

- Finance Report:
- St Mary's School Finance Report as attached
 - Board Finance Committee to report on Credit Card expenditure for periods:
 - o Statement 2.11.22 to 1.12.22, Statement 2.12.22 to 1.1.23; and Statement 2.1.23 to 1.2.23
 - Board Finance Committee to report on monthly reports for November and December 2022 and January 2023
 - Board Finance Committee to report on quarterly reports for: December 2022

All of the above reports to be approved please.

Draft budget:

Updating as a draft at this stage. Changes made as per email.

Draft Annual Accounts:

Solutions & Services have arranged as Draft. Emailed to all Board Members on 27th February.

General Business:

Student Behaviour and Disciplinary: To be discussed

Next Board Meeting: Change from Wednesday 29th March? Will be 4 weeks from this meeting.

Staff Update: Tom to discuss